

Thesis and Dissertation AC Forms Guidelines

College of Graduate Studies – Academic Affairs
Student Research Follow up Department

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Introduction

Research Guide

As you begin your research journey in the Master's or doctoral program, the College of Graduate Studies is committed to supporting you at every stage of the process. This guide is designed to assist you throughout the various phases of preparing your thesis or dissertation. It outlines the steps you will follow and explains how to complete each stage through the Graduate Studies Services System.

Understanding the Research Process

Your research journey will consist of several key stages, beginning with preparing your research proposal and concluding with the submission of your final thesis or dissertation. This guide provides a clear overview of each stage, outlining the requirements and expectations associated with every step of the research process.

Graduate Studies Services System for Student Research

To ensure a smooth process and efficient completion, all research-related processes are conducted through the **Graduate Studies Services System**:

<https://services.cgs.ku.edu.kw>

The portal enables you to:

- **View your academic and research status:** Access up-to-date information about your academic status and research progress.
- **Submit and track research forms:** Submit the required research forms and track the approval process.

Getting Started

To begin your research journey, log in to the Graduate Studies Services System mentioned above using your university login credentials. (Use your university email address to reset your password when accessing the system for the first time.) During your first visit to the Services System, it is important to review your personal and academic information and ensure that all details are accurate. The Services System is designed to serve as your primary resource throughout all stages of your research journey, from preparing your research proposal to completing your thesis or dissertation defense.

Support and Assistance

For any inquiries or if you require assistance with using the Services System, please contact the Technical Support Office through the Inquiry System:

<https://booking.cgs.ku.edu.kw/ar/assistance>

AC1 Form: Requesting a Supervision Committee

Introduction

Selecting the supervisory committee is a crucial first step in your graduate research journey. The **AC1 form** facilitates the submission of an official request to appoint a supervisory committee for your research from among faculty members who meet the supervision requirements within the Graduate Studies programs in which the student is enrolled.

Overview of Forming a Supervision Committee (AC1)

- **Requirements and Timeline**

Timeline

Please Check the Graduate Studies academic calendar to confirm the deadline for submitting the AC1 form.

Requirements

Master's Students (Thesis Track):

- Eligible to submit Form AC1 after completing 12 credit hours with a minimum GPA of 2.67.

Ph.D. Students:

- There is no requirement to complete a specific number of credit hours before submitting Form AC1. However, in coordination with the principal supervisor, the student must submit a preliminary study plan before the beginning of the second semester, in accordance with Article (31) of the Graduate Studies by-laws.
- The student may register for Dissertation 1 after the Supervisory Committee has been approved and the qualifying examination has been successfully completed.

- **Submission Procedure**

1. Create a proposed supervisor appointment request (**AC1 form**) through the Services System. Ensure that the proposed supervisor meets the supervision requirements and has an available supervision capacity. This should be done in coordination with the Program Director. It is important to communicate in advance with both the Program Director and the proposed supervisor to obtain preliminary approval for supervision before officially submitting the request.
2. Upon submission of the request, the proposed supervisor will be notified and may either approve or decline the supervision request.

3. Once the proposed supervisor accepts the supervision request, they may submit a request to add a co-supervisor. If the proposed co-supervisor is from outside Kuwait University, a request letter must be submitted to the College of Graduate Studies along with the proposed external co-supervisor's CV for approval in accordance with the applicable regulations governing co-supervision, after which the co-supervisor will be added to the Services system.
4. The Program Director will be notified to review and approve the request. The Program Director will review the request and consult with the Program Committee to ensure its alignment with the program requirements and the expertise of the faculty members listed in the program. This process aims to ensure the selection of the most suitable supervisor for the student's research path and to maintain the highest standards of academic quality.
5. Following the Program Director's approval, the Graduate School will review the request, verify the student's academic status, and confirm that the proposed supervisor meets the supervision requirements. The request will then be approved unless there are any required revisions. Once this step is completed, you will be officially assigned to your supervisor, allowing you to begin your research journey with an approved and clearly defined path.

Next Step

Once the formation of the Thesis/Dissertation Supervisory Committee (AC1 form) has been approved, you will be ready to proceed to the next step:

Master's Student:

- Eligible to register for Thesis 1 (Course 597).

Ph.D. Student:

- Eligible to register for the Qualifying Exam through the main supervisor.
- The student must successfully pass the Qualifying Exam to register for Dissertation 1 (Course 697).

AC2 Form: Research Proposal and Budget Request

Introduction

The second step in your research journey is preparing the research proposal and the budget (requesting the budget when research funding is required). Through the **AC2 form**, students can submit their research proposal after consulting with their academic supervisor, as well as request funding based on the research requirements, through the Services System.

Overview of Submitting the Research Proposal and Requesting a Budget (AC2)

- **Requirements and Timeline**

- The **AC2 form** can be submitted after the approval of the **AC1 form** in the Services System and after the registration in Thesis/Dissertation 1 Course.
- The **research proposal (AC2 form)** must be submitted during the same semester in which the student is registered in Thesis/Dissertation 1 Course. **(Please check the Graduate Studies academic calendar to confirm the deadline for submitting the AC2 form.)**

- **Submission Procedure**

1. Create a research proposal submission request (**AC2 form**) through the Services System.
2. Attach the research proposal as a **PDF file** in the designated section of the request and ensure that it includes the following components:
 - **Cover Page:** Containing the proposed title of the research, the student's name, the details of the supervisory committee, the academic year in which the proposal was submitted, and the Kuwait University logo.
 - **Abstract:** A summary of the thesis research within 200-400 words (not exceeding one page).
 - **Introduction:** A preliminary part of a research project that includes a literature survey leading up to the main part.
 - **Statement & Applications:** An explanation of the research topic and the main purpose of the research concerning community Issues, achieving development (economic, social, political or human resources) and the nature of expected recommendations and the extent of the intended use of research applications to layman.
 - **Approach & Method:** The method used, objectives, inquiries, prescriptions, tools, samples, and steps taken to realize the tasks proposed in the research project.
 - **Preliminary results & Discussion (if any):** Any results found prior to carrying out and conducting the research project.

- **Work plan including timetable:** The time period for completing the research requirements should not exceed the graduation time limit stipulated in the CGS by-laws.
 - **Publications of Research (if any):** In case the proposed research is published or accepted for publication, mention the journal or the conference where such research will be sent to.
 - **References:** List all references according to the College of Graduate Studies format (Refer to APA format, on CGS web site, www.graduate.edu.kw)
3. If research funding is requested, a detailed description of the required materials must be attached, along with approved quotations indicating the expected costs from the relevant suppliers. The requested items must fall within the approved expenditure categories. The budget must not exceed a **maximum of 2,000 KD for the Master's thesis** and **3,000 KD for the Doctoral dissertation**.

Please refer to the **Financial Department's form guidelines** for further instructions.

Notes

- Ensure that you communicate with your academic supervisor while preparing the research proposal.
- Continue registering for Thesis 2/Dissertation 2 in the semesters following the approval of the research proposal (AC2 form) and the completion of Thesis/Dissertation 1 course.
- Review the approved and unapproved expenditure categories when requesting a research budget.
- Make sure to review the Graduate Studies academic calendar to meet the required timeline for submitting the **AC2 form**.
- If you wish to change the research proposal, you should resubmit a new **AC2 form**.

Next Step

- Once the research proposal (Form AC2) has been approved, you must proceed with preparing the complete thesis or dissertation in accordance with the College of Graduate Studies' writing guidelines and submit the final version by submitting AC4 form.

College of Graduate Studies Thesis/Dissertation Writing Guidelines:

<https://cgs.ku.edu.kw/traditional-thesis>

- If there is a need to change the research track and/or the Supervisory Committee, the student must submit AC3 form.

Research Budget

Conditions for Budget Approval

- The budget items must be in accordance with the permitted expenditure categories. A detailed description of the required materials must be provided, along with approved quotations from the relevant suppliers indicating the expected costs.
- No reimbursement will be made for any invoice that includes any items falling under the non-permitted expenditure categories.
- The research expenses must be incurred and settled within the same financial year. Original invoices, stamped and signed by the Storage Department and the main Supervisor, must be submitted. The amount of each individual invoice must not exceed KD 500/-.
- No approved budget will be disbursed or settled unless the supervisor submits an Expenditure Request (AC/1FF), a Settlement Request (AC/2FF), and a settlement statement in Arabic.
- The thesis research budget shall be disbursed and settled in the name of the concerned supervisor, who shall be responsible for it.

Expenses that are allowed:

1. Scientific reference books not available at university libraries. When the research work is completed, the student should deliver such books to his / her college library.
2. Software. When the research work is completed, the software must be kept in the student's academic department.
3. Various consumables such as chemicals, animals, fish, plants, glassware, etc.
4. Hiring non-personal transportation means whenever the need arises (boats, etc).
5. Charges for chemical, medical, engineering, and other analyses.

Expenses that are not allowed* :

1. All types of equipment including computers, printers, and non-consumable accessories.
2. Salaries and wages of any person.
3. Subscriptions for scientific magazines.
4. Subscription for the INTERNET.
5. Stationery.
6. Photocopying.
7. Printing **.
8. Travel expenses.

*** Expenses for items that are not allowed will not be paid.**

******A student can request an allowance of K.D. 150 after the final bound copy of his/her thesis has been submitted to the CGS. The request should be made by completing the relevant form **(AC/10)**.

AC3 Form: Changing The Supervision Committee or Research Track

Introduction

The **AC3 form** is used when a change is required in any of the following:

- Change in the supervisory committee.
- Change in the research track for Master's students (from a project to a thesis, or vice versa).

Overview of Submitting a Request to Change the Supervisory Committee or Research Track (AC3)

- **Requirements and Timeline**

Timeline

- A request to modify the supervisory committee or research track (**AC3 form**) can be submitted after the approval of the **AC1 form** and until the approval of the **AC4 form**.

- **Submission Procedure**

Clearly indicate whether you are requesting a change in the supervisory committee or a change of the research track.

1. Change of Supervisory Committee:

- Enter the name of the proposed main supervisor if you wish to change the main supervisor.
- If you wish to add a co-supervisor, you need to indicate that you want to change the Supervisory Committee. The main supervisor will then select the co-supervisor in the next step of the request. A justification letter for adding a co-supervisor must be attached.
- If the co-supervisor is from outside Kuwait University, the proposed co-supervisor's CV must be attached along with a justification letter for adding a co-supervisor. In addition, a formal letter must be submitted to the College of Graduate Studies.
- Please note that the College of Graduate Studies requires the Program Committee's meeting minutes and the approval for any change to the supervisory committee and the examination committee.

Changing the Research Proposal After Changing the Supervisory Committee:

- If you wish to change the research title, modify the research proposal content, or update the budget form, you must submit the **AC2 form** again after the approval of the **AC3 form**. You must ensure that the new supervisor approves and agrees to supervise your research.

2. Change of Research Track (Master's Students Only):

From Thesis to Project:

- You must pass the comprehensive examination.
- Your GPA must not be less than **3.00**.
- You must have at least two semesters remaining.

From Project to Thesis:

- You must complete all required credits for the thesis track, with a minimum GPA of **3.00**.
- You must have at least two semesters remaining.

The request will be approved by the supervisor and then reviewed and approved by the Program Director and the College of Graduate Studies. You will be notified of the decision through a notification sent to your university email. If your request is approved, the necessary changes will be made to reflect the updated supervisory arrangement or research track in your academic record.

Notes

- Changes in supervision or the research title may significantly affect your research journey; therefore, these changes should be carefully considered, with clear communication maintained among all involved parties.
- Submitting the **AC3 form** is not mandatory unless you wish to change the supervisor or modify the research track.

Next Step

- For any changes in supervision, meet with the new supervisor immediately to discuss the impact on your research proposal. If your research track or research topic changed, update your research proposal accordingly by resubmitting the **AC2 form**.
- You must prepare the complete thesis or dissertation in accordance with the College of Graduate Studies' writing guidelines and submit the final version by submitting AC4 form.

College of Graduate Studies Thesis/Dissertation Writing Guidelines:

<https://cgs.ku.edu.kw/traditional-thesis>

AC4 Form: Examination Committee Formation and Research Submission

Introduction

Submitting the **AC4 form** is an essential step for the approval of the thesis/dissertation and forming the examination committee. Upon approval of the AC4 form, the academic procedures for the thesis/ dissertation begin, including the review, evaluation and defense, which are fundamental steps preceding the official approval of the thesis/dissertation.

Overview of Forming the Examination Committee and Submitting the Thesis/Dissertation Request (AC4)

- **Requirements and Timeline**

The student must ensure that all prerequisites have been fulfilled:

- Completion and approval of the previous **AC forms (AC1–AC2)**.
- Coordination with the supervisor to ensure that the thesis/dissertation is ready for the review, evaluation and defense.
- Write the research in accordance with the Thesis and Dissertation Writing Guidelines approved by the College of Graduate Studies.

- **Submission Procedure**

1. The submission of the **AC4 form** must be initiated by the student through the Services System and attach a PDF copy of the thesis/ dissertation. Upon successful submission, the system will forward the request to the main supervisor.
2. If the supervisor approves the request, it will be reviewed by the co-supervisor (if there is any) then the request will be forwarded to the Program Director.
3. The Program Director, in coordination with the Program Committee, will appoint the examination committee (in accordance with the Graduate Studies requirements) to ensure a suitable and comprehensive review of the research topic.
4. After the supervisory committee's approval and the Program Director's review, the request will be forwarded to the proposed examination committee and then to the College of Graduate Studies. The request will be approved by the College of Graduate Studies after reviewing it and confirming that all approval requirements have been met (including compliance of the examination committee with the College of Graduate Studies requirements).

Article-Based Thesis and Dissertations:

Article-based thesis and dissertations are an approved research format in graduate programs. In this format, the student builds the thesis or dissertation around a collection of peer-reviewed articles published during the student's period of study. These articles must comply with the approved standards for scholarly publication and must be directly related to the research topic.

If the published articles meet the requirements for inclusion in the thesis or dissertation, the research proceeds directly to the defense stage and is not sent for external evaluation (Master's thesis Only).

For more information on the requirements for approving scholarly articles for inclusion in a thesis or dissertation, please visit the College of Graduate Studies website:

<https://cgs.ku.edu.kw/article-based-thesis>

Notes

- **Similarity Index:** The student must review the thesis/dissertation with the main supervisor before submitting it to the Graduate Studies Services system and ensure that quotation marks are used appropriately for Quranic verses, Hadith, legal texts, and direct quotations. This helps avoid a high similarity rate and prevent delays in the review process.
- If the request is rejected due to a high similarity index, the student must make the required revisions and resubmit the AC4 request within 30 working days.
- The student must adhere to the writing guidelines and standards approved by the College of Graduate Studies for master's thesis and doctoral dissertations to avoid any delays during the review stage. If there are any comments regarding the thesis/dissertation formatting, the College of Graduate Studies will provide the student and the Supervisory Committee with these comments so that the required revisions can be made. The revised version must then be resubmitted within a period not exceeding 30 working days.
- The College of Graduate Studies provides a guide outlining the essential requirements for preparing, writing, and submitting master's theses and doctoral dissertations. The guide is organized into detailed sections, each designed to cover the key aspects of the thesis/dissertation writing process.

College of Graduate Studies Thesis/Dissertation Writing Guidelines

<https://cgs.ku.edu.kw/traditional-thesis>

Next Step

- After the approval of the AC4 form, the College of Graduate Studies will proceed with the external evaluation process (AC5). This step is essential to ensure that your work meets the approved standards for master's thesis or doctoral dissertations.

AC5 Form: External Evaluation

Introduction

AC5 form is designated for the evaluation of the thesis/dissertation. The external evaluation stage begins once AC4 form has been approved, and the research gets evaluated by an external evaluator selected based on their expertise in the relevant field of study, while ensuring the confidentiality of all information related to the evaluator. The duration of this stage varies depending on the time required by the evaluator to accept the evaluation request and submit the evaluation report. This step aims to ensure that the submitted research meets the expected academic standards for master's thesis and doctoral dissertations.

Overview of the External Evaluation (AC4)

1. Selection of the External Examiner

The College of Graduate Studies, in coordination with the Program Director and based on the recommendation of the Program Committee, selects a qualified and appropriate external examiner to evaluate the research.

2. Initiation of the External Examination Process by the College of Graduate Studies

The College of Graduate Studies initiates the external examination process by contacting the selected external examiner and providing a copy of the research, along with the approved evaluation criteria.

3. Evaluation by the External Examiner

The external examiner conducts a comprehensive review of the research, evaluating its quality, originality, and academic significance. The examiner also provides detailed comments and recommendations regarding the research's compliance with academic requirements and recommends whether the research should be accepted or rejected.

4. Submission of the External Examiner's Report

Upon completion of the review, the external examiner submits the evaluation report to the College of Graduate Studies. The College then forwards the report to the student, supervisor, examination committee, and Program Director for the necessary action.

Notes

- The external evaluation stage is very important to your postgraduate research journey, as it provides an independent assessment of the quality of your work.
- Contact your research supervisor to fully understand the examiner's comments and complete the required revisions to ensure that the research meets the academic standards necessary for the defense.

- The external examination process has been established to ensure the integrity and quality of research within postgraduate programs and to confirm that thesis and dissertations are ready for the final defense and aligned with the academic standards of the relevant field.

Next Step

- **External Examiner's Comments:**

The external examiner's comments are of significant importance in contributing to the improvement of the quality of the submitted research and may require major or minor revisions to the content of the thesis/dissertation. Upon completion of the required revisions, the student is expected to discuss them with the Supervisory Committee and confirm that the research is ready to proceed to the defense stage.

- **Proceeding to the Defense:**

If the external examiner recommends that the research meets the evaluation criteria for the thesis/dissertation and is suitable for defense and provided that the student completes the required revisions in accordance with the comments outlined in the examination report, the student may proceed to the defense stage by completing **the AC6 Form**. The defense date should be scheduled within a period not exceeding **30 working days** from the date of receipt of the external examination report, in order to ensure that the academic procedures are completed within the approved timeframe.

AC6 Form: Scheduling Defense Examination

Introduction

The defense stage is an essential step in evaluating the thesis/dissertation. It begins by submitting the **AC6 form** through the **Services System** and setting the official thesis/dissertation defense date. The request to schedule the defense (**AC6 Form**) must be submitted sufficiently in advance of the proposed defense date to ensure proper organization of the defense procedures.

Overview of Submitting a Request to Schedule the Defense (AC6)

Requirements and Timeline

- All previous forms must be completed, including the external evaluation.
 - All required courses must be successfully completed prior to submission.
 - The supervisor must be consulted to determine a suitable date that is convenient for all members of the examination committee.
- **Submission Procedure**
 1. The student submits a request to schedule the defense (**AC6 form**) through the **Services System** (At least two weeks prior to the suggested defense date)..
 2. The defense day, date, and time must be determined after agreement with the supervisor and examination committee. The request must be submitted sufficiently in advance of the scheduled defense date.
 3. You may select the option to request media coverage during the form submission if desired.
 4. Ensure that the defense will be conducted in person. If a remote defense is requested, a justification must be provided, and approval from the **College of Graduate Studies** must be obtained.
 5. The Examination Committee Members and the Program Director will approve the scheduled date and ensure that it meets the program requirements.
 6. Upon approval, you will receive an official notification, and all relevant parties will be notified.

Notes

- **Defense Preparation:** Prepare the presentation, review the research thesis/dissertation, and be ready to address questions.
- **Defense Day:** Present your work confidently and discuss your research with the examination committee.
- **Collaboration with the supervisor** is essential to complete any required revisions and approve the final version.
- Ensure compliance with the specified submission deadlines to avoid delays.
- The **Examination Committee Convenor** manages the defense process and coordinates with the committee members.

Next Step

- Once the defense date is approved, the student must prepare for the defense on the approved date and time.

AC7 Form: Defense Examination Report

Introduction

The **AC7 form** is an essential step in completing the research requirements for graduate students, as it documents the official result of the defense examination. This form is submitted by the **Examination Committee Convenor** and includes the committee's comments, recommendations, and the approved final grade for the thesis/dissertation course.

Overview of Submitting the Defense Result (AC7)

- **Role of the Committee Convenor:** After the completion of the defense, the Examination Committee Convenor initiates the submission of the **AC7 form** through the **Services System**, including the defense result, key comments, and any required recommendations within **10 working days** from the date of the defense.
- **Detailed Comments:** The members of the Examination Committee provide a report containing the main comments and recommendations.
- **Student Notification:** After the form is submitted, the student receives an official notification through the email indicating the final result.
- **Grade Posting:**
 - The student receives a **P (Pass)** or **F (Fail)** grade for **Thesis III (599)** or **Dissertation III (699)** based on the outcome of the defense.
 - If the student fails the defense on the first attempt, they are permitted to repeat the defense **once only**.

Next Step

- **Completion of Revisions and Submission of the Final Thesis/Dissertation Copies:**
 - The student must carefully review the examination committee's comments to fully understand the required revisions.
 - If the student successfully passes the defense, the Defense Committee may require certain revisions to the research. The student is required to submit the final, bound version of the thesis/dissertation, signed by all members of the Defense Committee, in accordance with the following requirements:
 - **Minor revisions:** Submission within a period not exceeding **25 working days** from the date of the defense.
 - **Major revisions:** Submission within a period not exceeding **50 working days** from the date of the defense.

Final Forms: AC8, AC9, and AC10

Introduction

AC8, AC9, and AC10 forms represent the final stage of your postgraduate research journey. They are used for the submission of the final bound copies of the thesis/dissertation, the clearance of university property and obligations, and the request for a printing allowance. Students can access all required forms through the College of Graduate Studies website (<https://cgs.ku.edu.kw>). Students are required to submit the final forms through the Graduate Studies Services system (<https://services.cgs.ku.edu.kw>), in addition to submitting hard copies to the College of Graduate Studies.

Overview of Submitting AC8-9-10 Forms

- **Requirements and Timeline**

The final forms must be submitted to the College of Graduate Studies after completing the required revisions within 30 working days.

Form AC8: Distribution of Final Bound Copies of the Thesis/Dissertation: The form is completed by the student and submitted electronically through the Graduate Studies Services System, in addition to submitting a hard copy to the College of Graduate Studies. The **Declaration and Authorization for the Publication of Graduate Students' Thesis and Dissertations** must also be attached to the form.

The student is also required to obtain an **International Standard Book Number (ISBN)** through the Kuwait National Library by contacting or visiting the National Library and completing the required ISBN application form.

The student must submit **three (3) bound copies** of the thesis/dissertation, bearing the assigned ISBN, to the College of Graduate Studies. These copies must be accompanied by **four (4) CDs** containing electronic copies of the thesis/dissertation in **PDF format**.

Form AC9: University Property Clearance Form: The form must be completed and signed by the student, the supervisor, and the Program Director. If the student has no university property or assigned assets, only the supervisor's signature is required. The completed form must then be submitted electronically through the Graduate Studies Portal, in addition to submitting a hard copy to the College of Graduate Studies.

Form AC10: Thesis/Dissertation Printing, Binding, and Packaging Allowance Form: The form must be completed and signed by the student. The following documents must be attached in **PDF format**:

- A copy of the student's Civil ID (front and back).
- A **Salary Transfer Certificate (IBAN)** issued by the bank.

The completed form and supporting documents must be submitted electronically through the Graduate Studies Portal, in addition to submitting a hard copy to the College of Graduate Studies.

Notes

- Ensure that all personal and academic information provided in the forms is accurate and complete to avoid any delays.
- Ensure compliance with the College of Graduate Studies' approved writing standards and requirements.

Next Step

After submitting the **AC8, AC9, and AC10** forms and the final copies of the thesis/dissertation to the College of Graduate Studies, the student may submit the **Clearance Form** to the College's Student Affairs Department.

Final Thesis/Dissertation Formatting and Submission

Introduction

The College of Graduate Studies follows specific standards for the formatting and preparation of the final thesis/dissertation. These standards primarily concern the formatting, binding, and presentation of the final version rather than the research content itself. Compliance with these standards is reviewed after the defense, with follow-up provided to the student until the thesis/dissertation is properly bound and submitted to the College of Graduate Studies.

The College of Graduate Studies provides a comprehensive guide outlining the essential requirements for preparing, writing, and submitting master's thesis and doctoral dissertations. The guideline is organized into detailed sections, each designed to address the key aspects of the thesis/dissertation writing and preparation process.

Traditional Thesis/Dissertation Templates

The College of Graduate Studies provides downloadable templates to facilitate the preparation of thesis and dissertations and ensure compliance with the approved formatting standards. The templates are available on the College of Graduate Studies website (<https://cgs.ku.edu.kw>).

The templates include:

- Title Page, Copyright Page
- Declaration and Authorization Page, Signatory Page, Abstract, Table of Contents, List of Figures/Tables, Acknowledgments, Dedication, Chapters, References, Appendices, English Abstract, English Title Page

<https://cgs.ku.edu.kw/traditional-thesis/template-files>

Electronic Services

College of Graduate Studies Website

<https://cgs.ku.edu.kw>

College of Graduate Studies Bylaws

<https://cgs.ku.edu.kw/cgs-by-laws>

Graduate Studies Services System

<https://services.cgs.ku.edu.kw>

College of Graduate Studies Thesis/Dissertation Writing Guidelines

<https://cgs.ku.edu.kw/traditional-thesis>

Inquiry System

<https://booking.cgs.ku.edu.kw/ar/assistance>