

Professional development report -**Second period**

Student teacher's name		Semester	
School:		University I. D. number	
The local supervisor:		Academic year	
Local supervisor(H.O.D) Academic Supervisor		Specialized subject	
Educational area:		Teaching load a week:	

Instructions: After finishing the series of visits of the **Second period** fill in this report

Topic	#	competencies	1	2	3	4
Teaching profession	1	Balanced behavioral action and reaction & self-confident.				
personal qualities	2	Initiative .				
	3	Voice audibility and varied intonation according to the educational situations.				
	4	Language accuracy and fluency.				
Dealing with learners	5	Respects learners' capabilities (abilities).				
	6	Deals with learners fairly and in a democratic way.				
	7	Able to organize teamwork.				
	8	Capability of attracting learners' attention.				
	9	Maintain discipline & order in the class.				
student teacher	10	Accepts observations and guidance following them.				
	11	Co-operates and has good relations with colleagues.				
	12	Shows enthusiasm & devotion to work.				
	13	Respects working hours and makes use of time properly.				
	14	Ability to bear responsibility.				
Lesson Preparation	15	Defines lesson objectives accurately.				
	16	Cares for achieving lesson objectives .				
	17	Selects educational activities suit lesson's objectives in accordance with the time of the lesson.				
	18	Prepares suitable A.V.A. to achieve lesson objectives.				

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	19	Varies in using A.V.A. to achieve lesson's objectives				
lesson presentation	20	Uses white board effectively.				
Teacher Readiness	21	Sticks to the lesson procedures.				
	22	Follows lesson steps accurately and logically in organized manner				
	23	Encourages discussion and initiation				
warming up	24	Warms –up the class properly.				
	25	Capable of attracting learners' attention keeping them eager throughout the whole period.				
Presenting the lesson	26	Relates subject to local environment and learners' lives				
	27	Presents the lesson clearly				
	28	Uses appropriate A.V.A.(audio & visual aids)				
	29	Clarifies the lesson objectives to the learners achieving them gradually.				
	30	Links current lesson with the previous as possible				
	31	Shows proficiency & capability in subject matter.				
	32	Corrects mistakes on the spot.				
	33	Links lesson steps logically and smoothly.				
	34	Enables learners presenting subject matter.				
	35	Uses periodical evaluation.				
learner interaction	36	Uses varied questioning techniques(stating-giving reasons – comparing- realization)				
	37	Innovative and creative				
	38	Observes individual differences				
Lesson Evaluation	39	Answers learners 'questions and inquiries				
	40	Provides learners opportunity for participation in activities.				
	41	Wraps up the essential points .				
Lesson Evaluation	42	uses questions well .				
	43	Uses of oral discussion as continuous evaluation.				
	44	Repeats the question in another way if unclear.				
	45	Follows up on class work & homework.				

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	46	Links evaluation questions with lesson objective.				
	47	Defines the appropriate procedure in evaluation.				
	48	Evaluates comprehensiveness of the lesson objectives.				
	49	provides learners with continuous feedback.				
	50	Observes allotted time for the lesson.				