

Professional development report -First period

Student teacher's name		Semester	
School:		University I. D. number	
The local supervisor:		Academic year	
Local supervisor (H.O.D)		Specialized subject	
Academic supervisor			
Educational area:		Teaching load a week:	

Instructions: After finishing the series of visits of the first period fill in this report

Topic	No	competencies	1	2	3	4
A. Teaching profession personal qualities	1	Moves effectively inside the classroom.				
	2	Balanced behavioural action and reaction & self-confident.				
	3	Initiative.				
	4	Voice audibility and varied intonation according to the educational situation.				
	5	Showing enthusiasm & devotion to work.				
	6	Capability of well-behaving in educational situations.				
	7	Ability to bear responsibility.				
	8	Language accuracy and fluency.				
B. Dealing with learners	9	Respects learners' capabilities (abilities).				
	10	Able to organize team work.				
	11	Maintain discipline & order in the class.				
C. Student teacher	12	Accepts observations and guidance following them.				
	13	Respects working hours and makes use of them properly.				

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Second : lesson preparation	14	Co-operates and has good relations with colleagues.				
	15	Defines lesson objectives clearly.				
	16	Cares for achieving lesson objectives.				
	17	Prepares suitable A.V.A. for achieving lesson objectives.				
Third: Lesson Presentation	18	Uses white board effectively.				
	19	Relates subject to learners' lives.				
	20	Presents subject matter smoothly and clearly.				
	21	Uses appropriate A.V.A.				
Fourth : Lesson Evaluation	22	Wraps up the essential points of the lesson.				
	23	Uses varied questioning techniques.				
	24	Follows up on class work & homework.				
	25	Uses oral discussion as continuous evaluation.				